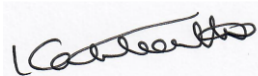


Malvern Wells Parish Council

Councillors are summoned to attend the **Cemetery Committee** meeting on **Tuesday 20th August 2024** 5pm at Malvern Wells Village Hall.



Clerk, Dr Kate Howe

14th August 2024

Email: clerk@malvernwells-pc.gov.uk Tel: 07988 427 507 Website: www.malvernwells-pc.gov.uk

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chair.

Agenda

1. Apologies

2. Declarations of Interest¹

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a Dispensation. (S33 of the Localism Act 2011)

3. Minutes

- a) To consider, if agreed, **approve** the minutes of the Cemetery Committee meeting held **29th May 2024** (circulated).

4. Matters Arising

- a) Maps and archive
- b) Vision
- c) Friends

5. Governance

- a) Operating
- b) Working Group(s)

6. Cemetery management

- a) To **note** update on cemetery memorial safety check report red alert items – contract let as approved at February council. Work scheduled in progress. To **consider** any further actions to recommend to council.
- b) To **consider** update from Clerk on cemetery mapping / digitalisation project. To **consider** quotations/ proposals received if agreed **appoint** selected contractor.
- c) To **consider** public requests, received by Clerk since May Committee meeting, and any issues related, **recommend** appropriate responses / **confirm** any urgent delegated authority taken by Clerk in consultation with Chair of Council and Chair Cemetery Committee.
- d) To consider feedback from contractors and **recommend** any appropriate actions.

7. Remembrance Event

- a) To **consider**, if agreed **approve** Cemetery Chapel as venue for Remembrance event.

¹ Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room** for the relevant items unless a Dispensation has been requested/granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.