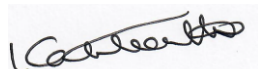


Malvern Wells Parish Council

Councillors are **summoned** to attend the **Meeting of the Parish Council** on **Wednesday 30th October 2024 at 7:30pm** at **Malvern Wells Village Hall**.



Clerk, Dr Kate Howe

23rd October 2024

Email: clerk@malvernwells-pc.gov.uk Tel: 07988 427 507 Website: www.malvernwells-pc.gov.uk

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. Time allowed at discretion of the Chair.

Agenda

1. To receive and consider **apologies** for absence.
2. **Declarations of Interest**
 - a) Councillors are reminded of the need to update their **register of interests**.
 - b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
 - d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, **must leave the room for the relevant items unless a Dispensation has been requested/granted.***

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To **approve minutes** of previous Council meeting 25th September 2024 (circulated).
4. To **note matters arising** from above.
5. **Malvern Hills Trust presentation**
6. **District and County Councillor reports** – if present to **note**.
7. **Co-option of Members**
 - a) To note update from Chair, **agree** any actions required.
8. **Finance**
 - a) To **note** meeting report from Finance & Governance Committee.
 - b) To **note** outcome of 2024 audit, consider recommendations and if agreed **approve**.
 - c) To note, consider and **approve** October payments (circulated).
 - d) To note, consider and **approve** current acc. bank reconciliation to 30.9.24 (circulated).
 - e) To note, consider and **approve** Nat West bank reconciliation (circulated).
 - f) **To note**, consider and **approve** budget comparison to 30.9.24 (circulated).
 - g) To **note** pay agreement for all LGA employees for year 2024/25.
 - h) To **note** formal complaint to Nat West on delays impacting account.
 - i) To **consider** appropriate action on investment of reserves funds, if agreed **approve** recommendation from F&G committee.
 - j) To **note** review and update of Fixed Asset register.
 - k) To note half year budget, if agreed **approve** any recommendations from F&G committee.
 - l) To **consider** initial draft 2025/26 budget, ongoing and new projects for cost inclusion. If agreed **approve** any recommendations from F&G committee.
9. **Governance**
 - a) To consider policy documents circulated and F&G committee recommendations, if agreed **approve**.
10. **Planning**

Malvern Wells Parish Council

- a) To note, consider and **agree** comments on previously circulated and any new applications received between agenda circulation and meeting:
 - **M/24/00386/FUL** - amendment – erect 3 dwellings, land Upper Welland Rd
 - **M/23/01590FUL** - additional info - 2 holiday cabins, Land Wells Rd
- b) To **note** Planning decisions:
 - **M24/00803/HP** – rear extension – Oak House, Upper Welland Rd, (APPROVED)
- c) To **note** Tree preservation orders:
 - **726/2024** – 34 Peachfield Rd
 - **724/2024** – 17 Oaklands, Malvern
 - **723/2024** – 18 Oaklands, Malvern

10. Cemetery

- a) To **note** update from Chair Cemetery Committee, consider and **approve** any actions necessary.

11. Community Events

- a) To **note** update from CEWG, consider any recommendations, if agreed **approve**.
- b) To **note** report on Remembrance event.

12. Open Spaces

- a) To consider proposed scheme for playpark, if agreed **approve** any actions and costs.
- b) To **note** any issues notified in Playground Inspection reports, **approve** any actions required.
- c) To **note** new Assarts information board installed.

13. Working Groups

- a) Defibrillators
 - To **note**, verbal update from Chair.
 - Consider, if agreed **approve** any actions required following.
- b) Traffic Calming
 - To **note** update on Traffic Calming project.
 - Consider, if agreed **approve** any actions required following.
- c) Gas Lamps
 - To **note** update from Gas Lamps WG, if agreed **approve** any recommendations.

14. Communications

- a) To **note** update from Communications Working Group.
- b) To consider quotations / proposals for new website, **approve** recommendations if agreed.

15. Training

- a) To consider quotation for IT training for staff and councillors to ensure whole team access to shared working. If agreed **approve**.

16. Correspondence (as notified at meeting / circulated)

- a) To note, consider, **agree** any actions required.

17. Next meeting

- a) To **note** next Council meeting is **Wednesday 27th November** at Malvern Wells Village Hall 7.30pm.