

Malvern Wells Parish Council

From the Interim Clerk, Kate Howe

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Notice is hereby given that a meeting of the **Finance and Governance Committee** (F&G) will be held on **Friday 15th December 2023 at Malvern Wells Village Hall Committee Room at 5.30pm**

Agenda

1. Apologies

- a) To receive and consider apologies for absence.

2. Declarations of Interest¹

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a Dispensation. (S33 of the Localism Act 2011)

3. Minutes

- a) To consider, if agreed, approve the minutes of the previous F&G meeting held on 29th November 2023 (circulated).

4. Community Grants Applications

- a) To **consider** amended community grants application form, agree final version (circulated).
- b) If approved to **recommend** FINAL Community Grants application form to council for approval 22nd January 2024 meeting.

5. Governance

- a) To **note** MWPC delegated authorities (MWPC delegated authorities to be circulated), considered, and if agreed **recommended** to 22.1.24 council.

6. Bank accounts

- a) To **note** Clerk chased Nat West again for change of signatories' bank mandate form on 8.12.23 still not received.
- b) To **note** £40,000 transfer from Lloyd's savings to Lloyd's current account (to enable ongoing MWPC payments until 2024/25 precept received), following council approval 29.1.23 transacted by Clerk 4.12.23.
- c) To **note**, removal from Nat West bank accounts current signatories (resigned Clerk and councillors), add new approved MWPC signatories (Interim Clerk, Pamela Stanier, Chrissie Gates, Geoff Turrell), amend mandate from 3 to 2 signatories to authorise, change primary contact and postal address to Interim Clerk and MWPC PO Box. Approved by Council 29.11.23 still to be enacted.

7. Reserve Funds

- a) To **consider** appropriate action on investment of current reserves accounts – to **recommend** to 22.01.24 council meeting.

8. Budget Planning

- a) To **note** council meeting 29.1.23 requested profile draft budget with 0% and 6.5% precept request for F&G to consider.
- b) To **consider** first draft 2023/24 budget / proposed precept request, if agreed, to **recommend** to council meeting 22.1.24.

9. Next Meeting dates

- a) To **note** F&G meeting Wednesday 27th March 2024.
- b) To **note** future 2024 F&G meeting dates for 2024 to be agreed.

¹ Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room** for the relevant items unless a Dispensation has been requested/granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.