



Draft Minutes of Council Meeting held on Monday, 26th February 2025, at Malvern Wells Village Hall.

Present:

a) Cllrs. M. Driscoll [MD], F. Victory [FG], R. Price [RP], M. Victory [MV], J. Black [JB], John Raine (JR), Christine Wild (CW)

Public Participation

None

Apologies

None

Declarations of Disposable Pecuniary Interest and other Disclosable Interests

There were no declarations of interest

Minutes of Previous Council Meeting Monday 27th January 2025

MV proposed CW seconded. Approved unanimously

Time of council meetings

It was agreed unanimously that council meetings will begin at 6.00 p.m. until further notice. This will need to be updated on the website.

Governance

There were discussions and queries about why council information and policies were not on Worcestershire County Council's portal. We agreed that we needed to register with WCC. Cllr M Victory will ask for member support at WCC. Cllr R Price will upload policies onto MWPC's website.

It was noted that recently updated policies and procedures under the delegated authority of the staffing committee were approved unanimously on 17th February:

Sickness Absence Policy

Disciplinary Policy

Grievance Policy

Anti-Harassment and Bullying Policy

Flexible Working Policy

Home working Policy

Lone working policy



Finance

A temporary finance officer has been recruited.

The Precept of 6% increase was submitted to MHDC. There has been a minor modification of the 2025/26 following a small £100 underestimation error. The following 2025/26 budget was approved unanimously, proposed Cllr F Victory, seconded Cllr J Raine. Provisional 26/27 and 27/28 budgets were also included:



Anne Viles's underpayment for pension was noted.

Outstanding invoice payments will be paid ASAP under a temporary arrangement whilst new signatories are added. Other payments are mostly direct debit.

Working Groups Cemetery

The former chair of MWPC (Pam Steiner) request to be on the cemetery working group was unanimously agreed upon.

Given current administration constraints, the council decided that the town council would take on the management for 6 months. This will be reviewed after this period with the option of MWPC taking back the administration if desired. MTC, who already manages a cemetery, has agreed to take care of MWPC cemetery administration, although MWPC will still be responsible for maintenance. Proposed by MD, Seconded by CW, unanimously approved. RP agreed to update the WMPC website cemetery page with MTC contacts.

Cllr C Wild agreed to get files from the former chair and hand them over to MTC officers. Cllr Victory proposed Cllr Rob Price seconded

Play Park Project Update

The park will be open after the completion of work. Council thanked Cllr Rob Price for all his hard work

MD to check with the finance officer how we pay for outstanding payments

Gas lamp working group

Agreed to 2/3 quotes for servicing lamps; Cllr R Price will get these

Proposed Cllr M Victory seconded Cllr J Black

County and District Cllrs reports

Planning

S91 District Council members declined to comment due to sitting on MHDC planning committee. There were no comments from other Councillors on the following applications:

Application No: M/24/01796/HP

Location : Wyndham, Eaton Road, Malvern, WR14 4PE

Proposal : Extension and alterations to existing dwelling to include raising the roof to provide an additional storey, three-storey side extension, changes to fenestration and change to existing finish to cladding in stone and render. Raised walkway to the rear. Extension and conversion of garage to provide studio space at first-floor level.

Application No: M/24/01500/FUL

Location : Worcestershire Golf Club, Woodfarm Road, Malvern, WR14 4PP



Proposal : Erection of greenkeepers' shed and workshop

Application No: M/25/00165/CLPU

Location : Willowview, 103 Wells Road, Malvern, WR14 4PD

Proposal : Certificate of Lawfulness for proposed replacement pair of driveway gates10.

b. The Council noted the following decisions:

M/24/01746/HP - 3 Cambridge Close – Approval

M/25/00042/CAN -Land At (Os 7709 2432): No Objection

M/25/00063/CAN - 28 Grundys Lane: No Objection

M/25/00076/CAN - 83 Wells Road: No Objection

M/25/00102/CAN - 83 Wells Road: No Objection

M/25/00104/CAN - 2 Peachfield Road: No Objection

M/25/00021/TPOA -17 Oaklands: Refusal

M/25/00120/CAN - Hornyold Court, 161 Wells Road: Objection

M/25/00126/CAN- 224A Wells Road: No Objection

Communications

Update the website about contacting the council services; all cemetery and burial matters will now go to the Town Council.

New Councillor names need to be updated on the MWPC website. Cllr RP agreed to update.

WMPC P.O. Box address will be subscribed for another 6 months, re-directing to Cllr C Wild's house for now. Cllr R Price will sort out the invoice.

Exclusion of Public and Press

Under the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are required to leave the meeting due to the confidential nature of the following items

Update from the Chair of the Council and Chair of the staffing committee on staffing arrangements of the council

It was decided the date of the next staffing committee would be 10th March 2025 at 4.00 p.m, committee room.

Date of Next Meeting

Next Council Meeting 26th March 2025 at 6.00 p.m Malvern Wells Parish Hall

..... Chair of Council Date