

Malvern Wells Parish Council

From the Clerk, Kate Howe

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Notice is hereby given that a meeting of the **Cemetery Committee** will be held on Wednesday **29th May 2024 in Green Lane Cemetery Chapel at 3pm**

Agenda

1. Apologies

- a) To receive and consider apologies for absence.

2. Declarations of Interest¹

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a Dispensation. (S33 of the Localism Act 2011)

3. Minutes

- a) To consider, if agreed, **approve** the minutes of the Cemetery Committee meeting held **20th February 2024** (circulated).

4. Matters Arising

5. Cemetery management

- a) To **note** M. Birks resignation from council leaving gap in membership of Cemetery Committee.
- b) To **confirm** Cllr. J Baker appointed new committee member.
- c) To **note** cemetery fees were reviewed by Committee and approved at February Council.
- d) To **note** cemetery memorial safety check report Red alert items – contract let to Allards as approved at February council. Work scheduled for May / June 2024.
- e) To **note** update from Clerk on cemetery mapping project and cemetery archive documents.
- f) To **consider** public requests, received by Clerk since February Committee meeting, and **recommend** appropriate responses / **confirm** urgent delegated authority taken by Clerk in consultation with Chair of Council and Chair Cemetery Committee.

¹ Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room** for the relevant items unless a Dispensation has been requested/granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.