

Malvern Wells Parish Council

From the Interim Clerk, Kate Howe

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Notice is hereby given that a meeting of the Finance and General Purposes Committee will be held on **Wednesday 27th September 2023 at Malvern Wells Village Hall Committee Room at 6.45pm**

Agenda

1. Apologies

- a) To receive and consider apologies for absence.

2. Declarations of Interest¹

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a Dispensation. (S33 of the Localism Act 2011)

3. Minutes

- a) To consider and **approve** the minutes of the previous meeting held on January 11th 2023.

4. Revised Terms of Reference

- a) To consider and **agree** amended committee terms of reference with new remit as finance and governance, rather than general purposes (circulated).
- b) To consider and **agree** committee delegated authority.
- c) To **recommend** above to council.

5. Budget

- a) To **review** the quarterly budget reports (circulated).

6. External audit

- a) To **note** External audit has been completed with minor matter for consideration (circulated)
- b) To **note** correspondence from external Auditor and Interim Clerk response (circulated)

7. Reserve Funds

- a) To **note** current reserve bank holdings (circulated).
- b) To **consider** Ann Dobbins advice on simplifying reserve bank account holdings to potential investment with Charities, Churches & Local Authorities Investment Fund (CCLA).
- c) To make **recommendation** to council.

8. Meeting date

- a) To **confirm** the date of the next meeting as 6pm Wednesday 25th October.
- b) To **confirm** meeting schedule for rest of year – 6pm Wednesday 15th November
- c) To **agree** meeting dates for 2024.

¹ Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room** for the relevant items unless a Dispensation has been requested/granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.