

Malvern Wells Parish Council

From the Clerk, Kate Howe Email: clerk@malvernwells-pc.gov.uk Tel: 07988 427 507 Website: www.malvernwells-pc.gov.uk

Notice is hereby given that a **Meeting of the Parish Council** will be held on **Wednesday 27th March 2024 at 7:30pm** at **Malvern Wells Village Hall**.

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chair.

Agenda

1. To receive and consider **apologies** for absence.
2. **Declarations of Interest**
 - a) Councillors are reminded of the need to update their **register of interests**.
 - b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
 - d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, **must leave the room for the relevant items unless a Dispensation has been requested/granted.***
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. To **approve the minutes** of the previous Council meeting held on 28th February 2024 (circulated).
4. To **note Matters Arising** from above.
5. **Police**
 - a) To **receive** verbal update from Karen Watson (Community Support Officer).
 - b) To consider and **approve** new quarter police contract priorities.
6. **District and County Councillor reports** – if present to **note**.
7. **Governance**
 - a) To **note** updated current appointments to Committee / Working Groups / external partners (circulated).
8. **Training**

To **note**:

 - J Baker attended Councillor training 13.3.24 Worcs. CALC.
 - P Merrifield booked to attend Code of Conduct training 14.5.24 Worcs. CALC.
9. **Cemetery**
 - a) To **note** Cemetery Safety contract let to preferred supplier, confirmed cost at rate quoted for red alert items only. Work to be undertaken May / June 2024.
 - b) To **note** new Cemetery noticeboard installed on site.
 - c) To **note** cost for Clerk attending Cemetery Management training.
10. **Finance**
 - a) To **note** new internal auditor contract let to preferred consultant for 2023-24 year.
 - b) To **note** Clerk continues to work with Nat West bank to amend signatories, access Nat West accounts, amend mandate, change primary contact to Clerk and postal address to MWPC PO Box.
 - c) To consider, if agreed **approve** request from National Landscapes (AONB) for £1,000 contribution for year 2023-24.
 - d) To consider, if agreed **approve** payment of annual SLCC membership for Clerk.
 - e) To **consider** and **approve** payments for March 2024 (circulated).

Malvern Wells Parish Council

11. Planning

- a) To **consider** and **resolve** agreed comments on any applications received between agenda circulation and meeting. None yet notified:
- b) To **note** Planning decision:
 - **M/23/01785/CU** – 60 Old Wyche Rd, Malvern WR14 4EP. Change of use of existing residential outbuilding to holiday let. APPROVED (circulated).

12. Projects

- a) To **note** information panels now installed at Assarts and Village Green.

13. Community Events

- a) To **note** update from Community Events Working Group (CEWG), **consider** any recommendations and if agreed **approve**.

14. Open Spaces

- a) To **note** report from Open Spaces Working Group on Assarts Playground Proposal, **consider**, if agreed **approve** any recommendations (circulated).

15. Parish Assets

- a) Defibrillators
 - To **note** update on defib project, funding applications and costs identified (documents circulated).
 - If agreed to **approve** project enacted, as costs notified, 2024/25 budget requirements.
- b) Traffic Calming
 - To **note** report from Traffic Calming Working Group (TCWG) detailing investigations / recommended actions / proposed costs / funding applications (documents circulated).
 - To **note** additional work for Lengthsman to progress project. Cost still to be calculated and notified against Defib budget.
 - To **consider** and if agreed **approve** actions and costs notified. Detailed budget to be compiled by TCWG for 2024/25 budget impact following outcome of funding applications.
- c) Gas Lamps
 - To **note** update from Gas Lamps WG, consider and if agreed **approve** any recommendations.
 - To **note** councillor advice on contractor invoice – amended invoice received (document circulated).

16. Communications

- a) To **note** update from Communications Working Group.
- b) To **note** councillor report on Information Sharing, **consider** and if agreed **approve** any actions (document circulated).

17. Correspondence (as circulated)

18. Next meeting

- a) To **note** date of next scheduled Council meeting is **Wednesday 24th April** at Malvern Wells Village Hall 7.30pm.