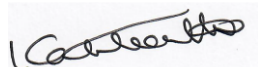


Malvern Wells Parish Council

Councillors are **summoned** to attend the **Meeting of the Finance and Governance Committee (F&G)** at **Malvern Wells Village Hall Committee Room at 5pm Tuesday 30th July 2024.**



Clerk, Dr Kate Howe

24th July 2024

Email: clerk@malvernwells-pc.gov.uk Tel: 07988 427 507 Website: www.malvernwells-pc.gov.uk

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. Time allowed at discretion of the Chair.

Agenda

1. Apologies

- a) To receive and consider apologies for absence.

2. Declarations of Interest¹

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a Dispensation. (S33 of the Localism Act 2011)

3. Minutes

- a) To consider, if agreed, **approve** the minutes of the previous F&G meeting held on 15th December 2023 (circulated).

4. Matters Arising

- a) To **note** Finance & Governance Committee meeting convened for Wednesday 27th March 2024 did not take place. No meetings convened since as not quorate.

5. Community Grants Applications

- a) To **note** council approved adoption, 22nd January 2024, Community Grants application form.

6. Governance

- a) To **note** council approved, 22nd January 2024 meeting, Scheme of Delegation.
- b) To **note** Cllr. J. Baker new Chair Finance & Governance Committee.
- c) To **note** Clerk and WCALC advice on Section One AGAR return.
- d) To consider new draft Financial Regulations 2024. If agreed **recommend** new policy to council.
- e) To consider new draft Internal Control policy. If agreed **recommend** new policy to council.

7. Bank accounts

- a) To **note**, need to supply new completed mandate form for Lloyd's bank accounts to remove resigned councillor G. Turrell, and add new approved MWPC signatory J. Baker.
- b) To **note**, need to supply new completed mandate form for removal from Nat West bank accounts current signatories (resigned Clerk and councillors), add new approved MWPC signatories Clerk, Pamela Stanier, Chrissie Gates, J. Baker, amend mandate from 3 to 2 signatories to authorise, change primary contact and postal address to Clerk and MWPC PO Box. Approved by Council 29.11.23 now to be enacted with new signatory J. Baker.

8. Reserve Funds

- a) To consider draft Reserves Policy and if **agreed** recommend to July Council for adoption.

¹ Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room** for the relevant items unless a Dispensation has been requested/granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

Malvern Wells Parish Council

- b) To consider ongoing use of reserves, and if **agreed** recommend to July Council meeting.
- c) To **consider** appropriate action on investment of reserves funds, and if **agreed** recommend to July Council meeting.

9. Next Meeting dates

- b) To **agree** future 2024 Finance & Governance meeting dates for 2024.